## **Kentucky High School Athletic Association**

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

#### **MEMORANDUM**

To:

Superintendent, Principal, and Athletic Director

Pendleton County High School

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date:

May 18, 2004

Subject:

2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, <u>The 2003-2004 Title IX Annual Report Forms</u>

<u>Checklist</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



#### MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Larry Boucher, Executive Assistant Commissioner

DATE: May 18, 2004

RE: 2004 Title IX Forms Submission

School	Pendleton County High School	Reviewed by	Phyllis Catlett

The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

Checklist of Forms properly submitted in a satisfactory manner:

<b>1</b>	GE 19 (Annual Verification)	<b>✓</b>	T-36 (Budget Expenses)
1	T-1 (Summary Program Chart 1)	<b>✓</b>	T-41 (Checklist – Overall Interscholastic Program)
<b>V</b>	T-2 (Summary Program Chart 2)	✓	T-60 (Corrective Action Plan)
	T-3 (Summary Program Chart 3)	<b>√</b>	T-63 (Interscholastic Survey Results))
<b>V</b>	T-4 (Summary Program Chart 4)	<b>√</b>	T-68 (Five Year Summary)
1	T-35 (Budget Expenses)		

Status 2003 – 2004 Forms are satisfactory and no further information or action is necessary at Ä. this time. Errors have been noted with respect to the following forms: B. Form T-3 A corrected copy of this form has been returned to you for placement in your permanent Title IX file to ensure proper submission in the future. The following forms were omitted and must be submitted by school representatives: C. Other Recommendation and Comments: D. It is recommended that students be placed on the Gender Equity Review Committee, and that they be active members of the Committee. The survey indicates a strong interest in swimming; therefore, the answer of Form T-3, number 3 should be answered "yes". Form T-61 is the student survey and should not be submitted with this report.

## 2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

#### Participation Opportunities Test Three

#### FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS	BOYS
	(Yes / No)	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No	No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No	No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	Na	No
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	No	No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No	No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	Na	No

Principal's Signature:	/	H	K	Who		Date:	4-14-04	
	77	/	ς	 	 <del></del>			



## 2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2004 along with other required forms)

1	Fitle IX file, and to the hecked)	e best of my knowledge have	records at the school contain completed the following tasks high school. (list committee p	s. (All boxes must be
	attachment if neces  Name  Nam	Address  FAlmouth School Center  2359 Hwy 27N 8  2359 Hwy 27N 8  2359 Hwy 27N 8  2359 Hwy 27N 8  14028 Plum Creek Rd Bi 2046 Hwy 27N FAlmouth  101 Bannie Lynn Sou	Phone Title  859-654-3325 Dil F  59-654-3355 Athlet  59-654-3355 Gids Ba  itles ky 41006 859-694-362	Jest Programs Le Difects Le Difects Le Difects Le Difects Le Difects Le Princes Le Princ
	Designated the	following person(s) as the Title 7. He IX Cookdinatel	IX coordinator for the school: Followth School Centy Pendleten Co. 11.5,	859-654-3325 859-654-3355
	Tom Wooffer Name	Title	Address	Phone
			riodic reviews of the boys and	

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

## 2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	421	49%	185	42.7%
Row 2	BOYS	438	51%	248	42.7%
Row 3	Totals	859	100%	433	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable: 29

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity volleyball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. \* In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
  Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:	/lit Date:	4-14-04

## 2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

#### Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	7	.115	1	17	references
	Row 2	j.v.:	4	56	1	/3	
	Row 3	frosh:	2	14	1	8	
	Row 4	total:	13	185	3	32	17.3%
BOYS	Row 5	varsity:	8	133	1	39	V 30 24 3 3 3 1 1 1 1
	Row 6	j.v.:	4	77	1	30	
	Row 7	frosh:	2	38	1	9	
	Row 8	total:	14	248	3	78	31,53

- For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature:	JUL	Dila	Date:	4-14-04
			-	

#### 2003-2004 ACCOMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

#### Levels of Competition Test One

,		Column 1	Column 2	Column 3
	Team	Number of Teams	Number of	Percentage of
Girls	Levels	Currently Offered	<b>Participants</b>	Participants at Each
				Level
Row 1	varsity:	7	115	62,23
Row 2	j.v.:	4	56	30.3%
Row 3	frosh:	2	14	7.5%
Row 4	total:		185	
Boys				
Row 5	varsity:	8	/33	53.6%
Row 6	j.v.:	Н	77	31.18
Row 7	frosh:	2	38	15.3%
Row 8	total:		248	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:	Joa	DWat	Date:_	4-14-04
	/ A			

KHSAA Form 135 REV. 8/03

<u>2003-2004</u> <u>BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART</u> TO INCLUDE BOOSTER CLUB FUNDING

	equipment and supplies	ent and dies	travel	vel	awards	rds	coaches' salaries ( to include supplemental and extended employment)	salaries clude intal and ided iment)	facilities improvements	ities ements	publications (if sport-specific)	tions (if pecific)
	В	<b>E</b>	В	田	В	E	В	E	В	E	В	闰
G basketball	4000	13341	3300	2128	099	009	96051 15031	13029				
B basketball	0000	8157	3000	3064	650	600	14378	14378				
G softball	1800	8525	1000	714	300	230	4514 4514	4514	35,000 35,823	35,823		
B baseball	0081	7506	1200	883	350	300	4514 4514	4514				
G cross country	300	450	500	437	150	342	164,50 1661.50	1661.50			·	
B cross country	300	450	500	426	150	342	1661.50 1661.50	166150				
G golf	360	581	250	186	50	45	1038	1038				
B golf	360	185	250	181	50	55	1038	1038				
G soccer	2000	1604	1000	41.5	400	HOY	8118 818	5188				
B soccer	2000	1505	800	195	aoh	392	8615 8615	8615				,
G swimming												
B swimming							-					

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$

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•	Bec	, Title IX and Gend
)	Principal's Signature:	9, Good Sports, Inc.
	Principal'	Copyright 199

% for girls

Jotal on Next Daye

KHSAA Form T36 REV. 8/03

# BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING 2003-2004

Teams	equipm	equipment and supplies	travel	vel	awards	rds	coaches' salaries (to include supplemental and extended employment)	salaries slude ntal and ded ment)	facil	facilities improvements	publications (if sport-specific)	ions (if ecific)
:	A	त	В	स्र	В	闰	В	闰	В	되	8	B
G track	250	312	400	379	150	161	966	966				
B track	250	3/2	MOD	379	150	161	966 966	988				
G tennis	350	127	500	125	125	121	531.50	531.50 531.50				
B tennis	350	127	500		125	121	531,50 531,50	531,50				:
G volleyball	20000	20000 22772 500		471		389	3320	3320 3330 20,000 20399	20,000	20399		
B wrestling												
G (list sport)												
B (football)	50,000	50,000 58295	006	815	500	476	12157 12157	12157				
G (list sport)								•				:
B (list sport)												

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

% for boys  $H_{7}$ 3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 465 90 7

Z % for girls

4-14-04

Date:

Principal's Signature: 🖌

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#### 2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 8/03

#### Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)			
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM	
OPPORTUNITIES	Production (Constitution)			
Accommodation of Interest and Abilities			V	
BENEFITS				
Equipment and Supplies			V	
Scheduling of Games and Practice Time	·		V	
Travel and Per Diem Allowances			V	
Coaching			V	
Locker Rooms, Practice				
and Competitive Facilities				
Medical and Training Facilities				
and Services				
Publicity				
Support Services			V	
Athletic Scholarships			NA	
Tutoring			NA NA	
Housing and Dining Facilities and Services			1	
Recruitment of Student Athletes			N A N A	

Recruitment of Student Athletes	NA
Principal's Signature: De DWLL	Date: 4-14-04
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KHSAA Form T60 Rev. 8/03

SCHOOLNAME Endleton County

## 2003-2004 TITLE IX

CORRECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

TIME TABLE FOR CORRECTIVE ACTION	2004-05	2004-05	2004-05			
SUGGESTED CHANGE	As positions ARC AUAIIAble Audgustified Fondles Apply	schedule 3 more prime	HAVE COACHES ENCOURAGE MORE PARTICIPATION IN SPORTS			
ITEM FOR CORRECTION	HIRC MORE FEMALE COACHES AS POSITIONS ARE AUAILABLE ADD FILL All COACHING POSITIONS AND GUALIFIED FEMALES APPLY	Schedule More PRIME TIME JAMES FOR GIRLS BASKETBALL				

For all areas currently identified as items for correction, an intended corrective action explanation is needed. THIS FORM SHALL BE TYPED

Principal's Signature:

Date:

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Grana

#### 2003-2004 INTERSCHOLASTIC ATHLETICS STUDENT SURVEY

KHSAA Form T61 Rev. 8/03

1.	Is the School District offering the interscholastic sport(s) you want to play?
	Yes
	No, I want to play
	I am not interested in athletics
2.	During the fall season, which interscholastic sport would you like to play?
	334 Football
	34loGirls' Volleyball
	40 Boys' Volleyball
	42 to Boys' Cross-Country
	417 Girls' Cross-Country
	니ろGirls' Field Hockey
	Boys' Golf
	42X Girls' Golf
	407 Boys' Soccer
	39) Girls' Soccer
	334 I would not participate
	30-4 I would not participate
3.	During the winter season, which interscholastic sport would you like to play?
-	349 Boys' Basketball
	398 Girls' Basketball
	385 Boys' Swimming & Diving
	3101 Girls' Swimming & Diving
	3KO Boys' Wrestling
	Girls' Gymnastics
	Boys' and Girls' Indoor Track
	312 I would not participate
	CITE 1 TO THE MOTPHING
4.	During the spring season, which interscholastic sport would you like to play?
	Boys' Track
	Girls' Track
	Girls' Tennis
	Boys' Tennis
	Girls' Slow Pitch Softball
	Girls' Fast Pitch Softball
	TOT Boys' Baseball
	184 I would not participate
	<u></u>
_	
5.	Do you participate in intramural sports? If you do, which sports(s)?
	Yes
	DOI NO
5.	Which intromural anorte if any would 1th. 12
J.	Which intramural sports, if any, would you like to see added?
	None gue

7.	Do you participate in non-school sport activities? If you do, which	
	sport(s)?	
	lolo Yes	<u>.                                    </u>
	086 No	
8.	Are you currently participating in interscholastic athletics during an	<b>y</b>
	season? 137 Yes	•
	Why don't you participate in interscholastic athletics?	
	I prefer other activities such as band, chorus, etc.  I don't have time	
	The practice schedules and game times are inconveni	ent
	The sport I like isn't offered  It's too expensive	
	I prefer to participate in club or intramural sports	,
	150 Working └── Other	
9.	Do you have any suggestions to encourage participation?	
	None grien	
		· ·
.10	0. Please list <u>OTHER SPORTS</u> you are interested in participating in	and the sports
	season.	
	right in the Sport of the Sexton Sext	Lugari
<u>L</u>	mich volluball (Fall)	
	men softbull Summer	
	CooketOall wenter	
	October Kypung	
-		
	And the second of the second o	
	Name ——	
•	Age Male 200	
	Female O	
	(check one)	



#### 2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

	·
School Name	Pendleton Courty High School
School Enrollment	864
Date	4-12-04
Completed By	Tony Horss-Advanced MRT-
of responses  2. Under the O students who  3. Please sign a KHSAA by Forms shoul  550 Number of	urned (A minimum of 80% return is expected)
(e.g. was it given in Fall Sports (List Tot	urvey Administered? NOW V (OV) - 9-// all English classes, or all home rooms, or advisee/advisor?) tal Number of Participation Responses) Cross Country (Girls)
1-126 1-128 1-128 1-111 391 1-101 3016	Cross Country (Boys) Field Hockey (Girls) Football (Boys) Golf (Girls) Golf (Boys) Soccer (Girls) Soccer (Boys) Volleyball (Girls) Volleyball (Boys)
398 349 381 335 335 361	Total Number of Participation Responses) Basketball (Girls) Basketball (Boys) Gymnastics (Girls) Indoor Track (Girls) Indoor Track (Boys) Swimming & Diving (Girls) Swimming & Diving (Boys)



## 2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name	Pendleton County High School
School Enrollment	864
Date	4-12-04
Completed By	TONY HOESS- Advanced MKT,

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.

2. Under the Other Category please provide a listing of the sports as well as the number of

students who are interested in participating.

3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

650 Number of Surveys 156 Total Returned (A minimum of 80% return is expected) 9-11 Grades Surveyed

How Was The Survey Administered? Hone Rooms Grades 9-11 (e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

Cross Country (Girls) Cross Country (Boys) Field Hockey (Girls) Football (Boys) Golf (Girls) Golf (Boys) Soccer (Girls) Soccer (Boys) Volleyball (Girls) Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

38 Basketball (Girls)

107 Basketball (Boys) Gymnastics (Girls)

[2] Indoor Track (Girls)

Indoor Track (Boys) Swimming & Diving (Girls) Swimming & Diving (Boys)

Summary Page No. 1

Spring Sport (List Total Number of Participation Responses) D Baseball (Boys) ∫ Fast Pitch Softball (Girls) Slow Pitch Softball (Girls) Tennis (Girls) Tennis (Boys) Track (Girls) Track (Boys) Other Sports (From Student Survey T-61 Question 10) Name of Sport Number of Students Interested In Participating hurch Volleyball Number of Students who participate in Intramural Sports. (From Student Survey T-61 Question 5) <u>Number</u> Baskethall (o List Intramural Sports students are interested in adding: (From Student Survey T-61 Question 6) Sport |

Wrestling (Boys)

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport Chlych Syyst	Number	
		•
	•	•
Reasons for not participating in it (From Survey Question 8)	nterscholastic athletics.	
Response	Number	<del></del>
The practice The sport I It's too exp	e schedules and game times are inconvenient like isn't offered	
Student Suggestions to encourage pa	urticipation	
- None ox	holy .	
0		
Joh DWLe	4-14-04	
Principal's Signature	Date	